**Michael P. Riordan**

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**Objective** Seeking a full-time position utilizing global experience combined with analytical and leadership skills

**Education** **University of Connecticut**, Storrs, CT

Bachelor of Science in Business May 2012

Major: International Business; Minor: Political Science

Study Abroad, University of Otago, New Zealand Spring 2011

**Awards** Prudential Spirit of Community Award

**Skills** Language: Basic Spanish

Computer: Argus, Costar, Financial modeling through Adkins, Matchett and Toy; proficient in Microsoft Access, PowerPoint, Excel, Word

**Relevant** CB Richard Ellis, Intern, Hartford, Connecticut January 2012-Present

**Experience** • Maintained database to optimize client relations

• Analyzed market news to assist in market reporting

• Reviewed brokerage terms and discounted cash flow projections

• Prepared financial statements outlining property cash flows

Horton International (Consulting), Intern, West Hartford, Connecticut September 2011- January 2012

• Reviewed/analyzed corporate structure to create a document designed as a self-audit to be

globally implemented in order to standardize best practices for a multi-national consulting firm

• Generated short-lists for possible mergers and acquisitions tailored for expansion into a new

international market

• Generated short-lists for client driven job searches

Mercado Global, Operations Intern, New Haven, Connecticut Summer 2011

• Reviewed import/export documents in compliance with international trade regulations for

artisan goods and materials

• Conducted cost and capability analysis for outsource distribution model

**Other** The Misquamicut Club, Senior Lifeguard, Watch Hill, Rhode Island Summers 2008-2010

**Experience** • Conducted numerous open ocean rescues

The Kusasa Project, Tutor, Franschhoek, South Africa Summer 2007

• Worked with a team to start a breakfast program which fed over 600 children

**Volunteer** HuskyMate Mentoring Program Fall 2011-Present

**Experience**

Big Brothers Big Sisters, Mentor September 2009-December 2010

**Activities** University Student Government Representative Fall 2011- Present

Capital Projects Planning Advisory Committee

• Advised the university leadership on allocation of capital project resources and projects strategic importance

CIBER Business Case Competition Fall 2011

University of Connecticut Management/IB Representative

• Chosen to represent the University of Connecticut’s Business School

International Business Society, Founding Member Fall 2008-Present

• Director of Alumni Relations, Member of the Executive Board (Fall 2011)

Treasurer, Mansfield Apartments Area Council Fall 2010

**Interests** Collegiate Club Mountain Biking, Collegiate Club Crew, International Travel